

## Keller Church of Christ Background Screening Consent

Applicant should complete all relevant information and sign and date the form.

I, \_\_\_\_\_, hereby authorize Keller Church of Christ and/or its agents to make an independent investigation of my background that may include: references, character, past employment, education, credit history (if applicable for my service), adult criminal or police records, and motor vehicle records including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my Application and/or obtaining other information which may be material to my qualifications for service now and, if applicable, during the tenure of my service with Keller Church of Christ.

I release **Keller Church of Christ** and its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regards to the information obtained from any and all of the above referenced sources used. The following is my true and complete legal name and all information is true and correct to the best of my knowledge:

Full Name (Printed): \_\_\_\_\_

Maiden Name or Other Names Used: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth\*: \_\_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How Long at Present Address? \_\_\_\_\_

Former Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How Long at Former Address? \_\_\_\_\_

Please list all states and counties of residence since turning age 18:

\_\_\_\_\_  
\_\_\_\_\_

Driver's License Number & Expiration Date: \_\_\_\_\_

State of License: \_\_\_\_\_

Signature of Applicant / Date

\*NOTE: The above information is required for identification purposes only, and is in no manner used as qualifications for internship or service as a volunteer. Keller church of Christ abides by all applicable state and federal employment laws.

**PLEASE NOTE THAT IF YOU ARE CURRENTLY ON CRIMINAL PROBATION, DEFERRED ADJUDICATION, OR ANY OTHER TYPE CRIMINAL SUPERVISION, YOU ARE NOT ELIGIBLE FOR KCOC EMPLOYMENT OR SELECT VOLUNTEER WORK, PENDING REVIEW OF THESE CIRCUMSTANCES.**

**HAVE you been convicted, or adjudicated with a finding of fault, guilt or violation, in regard to an offense involving a minor or any sexual offense, physical violence, an offense involving any illegal/illicit drug or controlled substance; or are you currently serving a sentence or parole/probation period for any offense or adjudication of guilt imposed by any court, judge or administrative body? Circle one: I have / I have not**



Your application may be denied for an affirmative answer. Full disclosure is mandatory. False or inaccurate information may result in immediate revocation of your application. If you answer affirmatively you will be required to explain in full detail the nature and date of conviction, dates and time served, probation/parole requirements, and dates of probation/parole. Applicants with a criminal history will be reviewed on a case-by-case basis, even though you may have a criminal history, we encourage you to apply.

If your answer to this question is "I have," in order for you to have your application considered, please make your wishes known to the eldership.

### **KCOC DISCLOSURE and AUTHORIZATION**

**[IMPORTANT -- PLEASE READ CAREFULLY BEFORE SIGNING AUTHORIZATION]**

#### **DISCLOSURE REGARDING CRIMINAL BACKGROUND INVESTIGATION**

The Keller church of Christ (KCOC) may obtain information about you for employment or volunteer purposes from a third party consumer reporting agency. Thus, you may be the subject of a criminal report. These reports may contain information regarding your criminal history, social security verification, or other background checks.

You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report conducted by SecureSearch. The scope of this notice and authorization is all-encompassing, allowing KCOC to obtain from any outside organization all manner of criminal history reports now and throughout the course of your employment or volunteerism to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

If I am arrested or charged with any criminal charge greater than a fine only traffic violation, I must report that event to KCOC Eldership within 72 hours of the arrest or conviction. I further understand that I may be suspended pending disposition of the charge. \_\_\_\_\_ (initial)

